

Steven Tierney, Ed.D.  
President

Sonia E. Melara, MSW  
Vice President

Edward A. Chow, M.D.  
Commissioner

James M. Illig  
Commissioner

Margine A. Sako  
Commissioner

David J. Sanchez, Jr., Ph.D.  
Commissioner

Catherine M. Waters, R.N., Ph.D.  
Commissioner

## HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO  
Edwin M. Lee, Mayor

Department of Public Health



Barbara A. Garcia, MPA  
Director of Health

Mark Morewitz, MSW  
Executive Secretary

TEL (415) 554-2666  
FAX (415) 554-2665

Web Site: <http://www.sfdph.org>

**MINUTES**  
**HEALTH COMMISSION**  
**FINANCE AND PLANNING COMMITTEE**  
**Tuesday, February 1, 2011, 2:00 p.m.**  
**101 Grove Street, Room 302**  
**San Francisco, CA 94102**

**1) CALL TO ORDER**

Present: Commissioner Steven Tierney, Ed.D. Chair  
Commissioner Edward A. Chow, M.D., Member  
Commissioner James M. Illig, Ex Officio Member  
Commissioner Sonia Melara, Member

The meeting was called to order at 2:06pm.

**2) APPROVAL OF THE JANUARY 4 FINANCE AND PLANNING COMMITTEE MINUTES**

Action Taken: The minutes were unanimously approved.

**3) MONTHLY CONTRACTS REPORT**

Jacquie Hale, Director of Office of Contract Management and Compliance presented the report.

Action Taken: The minutes were unanimously approved.

**4) REQUEST FOR APPROVAL OF A CONTRACT IN THE SHARED AMOUNT OF \$600,000 WITH TP WINDOWS, INC. FOR ABOVE-BASELINE STAFFING FOR AS-NEEDED GLASS REPAIR SERVICES FOR THE DEPARTMENT OF PUBLIC HEALTH, FOR THE TERM OF FEBRUARY 1, 2011 THROUGH OCTOBER 31, 2013 (2.83 YEARS).**

Jacquie Hale, Director of Office of Contract Management and Compliance presented the contract.

Commissioner Illig asked if the contract amount pertains to the specific provider or is the amount available for the pool of providers. Ms. Hale stated that the \$600,000.00 pertains to the total pool of providers.

Commissioner Chow asked for clarification on the reason that there is need for more than two contractors to provide this type of service. Ms. Hale stated that contractors' availability varies so it is best to have a pool to meet the needs of the DPH.

Action Taken: The contract was unanimously approved.

- 5) **REQUEST FOR APPROVAL OF A CONTRACT IN THE AMOUNT OF \$56,160 WITH ZYLMIRA IVONNE GARCIA FOR CONSULTING SERVICES FOR THE WIC BREASTFEEDING IBCLC (INTERNATIONAL BOARD CERTIFIED LACTATION CONSULTANT) PEER COUNSELOR PROGRAM FOR THE DEPARTMENT OF PUBLIC HEALTH, FOR THE TERM OF FEBRUARY 1, 2011 THROUGH JANUARY 31, 2012 (1 YEAR).**

Jacque Hale, Director of Office of Contract Management and Compliance presented the contract.

Commissioner Illig asked if Ms. Garcia is an employee of CPMC. Zylmira Garcia stated that she works for CPMC per-diem.

Action Taken: The contract was unanimously approved.

6) **CPMC Update**

Judy Li, Vice President of CPMC, presented the update on progress made on items from Health Commission Resolution 02-10, "Memorializing the Agreement Reached By the Health Commission And The California Pacific Medical Center Regarding Its Institutional Master Plan."

The following are highlights of the discussion of this item:

Ms. Li stated that the list of "Key Community Health Programs" contained in the written report are charity care referral sources of CPMC. She also added that the ongoing referral relationship between On-Lok and CPMC does not involve charity care cases.

Regarding recommendation 3, "CPMC should increase its care of patients with Medicaid to a share comparable to other hospitals in San Francisco," Ms. Li stated that Mary Lanier was unable to give the update due to her attendance at a memorial service. Ms. Li stated that meetings have been held regarding the SNF but that CPMC has not been successful with recruiting many other providers to develop a city-wide approach to dealing with the issue.

Regarding recommendation 5, "CPMC should make a commitment that the St. Luke's campus will be operated as a community hospital for at least 20 years," Ms. Li stated that there are no major changes in the St. Luke plan since the last update to the Committee. The administration continues to meet with the community to address concerns. Neighborhood groups have requested certain improvements that are outside of what CPMC considers to be its scope of work. Others in the neighborhood have requested compensation for the impact of the construction on the value of their property.

Commissioner comments/follow-up:

Commissioner Chow requested that CPMC report specific activity that has been achieved in each of the eight areas and to note if no activity was implanted during the reporting period. In addition, he requested that this documentation include information about any community meetings held that relate to the eight recommendations in Health Commission Resolution 02-10.

**7) 2<sup>nd</sup> QUARTER FINANCIAL REPORT**

Gregg Sass, Chief Financial Officer gave the report which presents an overview of the DPH second quarter finances.

**8) DPH 5-Year BUDGET FORECAST**

Gregg Sass, Chief Financial Officer made the presentation. He stated that as the DPH develops its five-year budget plan, it will be bringing various components to the Health Commission for approval.

The following are highlights of the discussion of this item:

Commissioner Illig suggested that the budget process should address the issue of non-profit contractor COLAS.

Commissioner Tierney Stated that the Health Commission may convene a Commission working group to work with the DPH to develop assumptions and a paradigm that will assist in the creation of the five-year budget plan.

**9) CLOSURE OF POSITIVE DIRECTIONS EQUALS CHANGE**

Duane Einhorn, Director of Contract Compliance gave the report. He stated that there the agency has approximately sixty-five open cases. Of these, forty are high functioning clients and approximately twenty-five clients are marginally housed and lower functioning. The plan is to graduate those clients for who have reached certain outcomes and functionality. For those clients that are at a lower level of functioning, referrals to community resources will be given. In addition, Walden House has agreed to conduct intakes of the group needing continued service. Those clients who had been working with Positive Directions Equals Change through involvement with the Sheriff's department will be referred to the Pretrial Diversion Program.

Mr. Einhorn stated that prior to its closure, the organization's total budget was appropriately \$950,000 which was comprised of DPH contracts worth \$360,000, a contract with the Sheriff's Department for \$500,000, a Human Service Agency Contract for \$70,000, and a contract to serve as fiscal agent of another non-profit for \$70,000.

The organization's CEO and Board of Directors will remain in place until the organization's official dissolution later this year.

**10) COMMITTEE ANNUAL CALENDAR**

There was no discussion of this issue.

**11) EMERGING ISSUES**

Barbara Garcia stated that representatives from Lyon Martin Health Center were present to discuss the issues of the agency's financial solvency. She introduced Dawn Harbatkin, MD, Medical Director and Interim Executive Director, Jean Merwin, Health Care Consultant, and John Gressman, President and CEO of the San Francisco Community Clinic Consortium.

Ms. Garcia commended Dr. Harbatkin and all those involved with trying to save the organization for their determination and hard work. She stated that in January, 2011, she and others within the DPH began working with Lyon-Martin to help determine whether the organization could recover or whether it would close its doors. The DPH continues working the Lyon-Martin to assess the situation and the Committee will be updated as next step is decided.

The following are highlights of the discussion of this item:

Tangerine Brigham, DPH Deputy Director, stated that the clinic's Healthy San Francisco (HSF) patients were a source of income for the agency because prior to enrolling in HSF, most were already patients of the clinic and had no insurance or ability to pay for services. She stated that Lyon-Martin is currently not available as a medical home for new HSF patients.

State Senator Mark Leno is exploring whether MediCal will allow the agency to back-bill for services it previously provided but for which it did not submit invoices.

John Gressman stated that regulations for Federally Qualified Health Centers (FQHC) are strict and require sixty days notice before major changes can be made to the organizational leadership. It is anticipated that the federal government will require a change in the agency's CEO and Board of Directors in the future.

Ms. Garcia stated that if the agency closes, the DPH will assist with creating a transition plan to insure patients find other clinics to receive services.

Commissioner Comments/Follow-Up

Commissioner Tierney stated that he is concerned that patients continue to receive high quality of services. Dr. Harbatkin stated that only a few staff are working on the agency's administrative issues and that the remaining staff continue focusing on providing care. Mr. Gressman stated that the San Francisco Community Clinic Consortium's assessment of Lyon-Martin's provision of care during the past year showed that it provides excellent services.

Commissioner Melara stated that she hopes all attempts are made to keep the organization open because it serves a distinct and important population.

**12) PUBLIC COMMENT**

There was no public comment.

**13) ADJOURNMENT**

The meeting was adjourned at 3:57pm.